



**Victoria West Elementary e-Bulletin**  
**September 16 - September 20, 2019**

**Professional Development Day Monday,  
September 23, 2019 – NO SCHOOL**

**Please check the School Website for Daily  
Updates and Tweets! ☺**

<https://vicwest.sd61.bc.ca/>

**Please note: Supervision before school starts at 8:30am and after school supervision is until 2:53pm. Students are expected to be with their families/child care by 2:53pm.**

**Visiting the School – What to Know**

**\*\*All visitors to the school MUST check in at the office.** If you arrive to pick up your child during school hours, it is very important that you check in at the office to let staff know you are here. We also ask that if you are signing your child out, or signing your child in you do so starting at the office. We monitor very carefully all visitors to the building for many different reasons, but most of all for everyone's safety. We also have a system in place to keep track of our students and we track that through the classroom and through the office. Thank you for your assistance with keeping Vic West a safe place for children!

**Library Makerspace**

**What is a library makerspace?**

A place where kids learn design process and inquiry skills through building and creating with technology or materials. Makerspace projects are led collaboratively by the teacher and teacher-librarian.

**How can you help?** We need supplies! Please donate things you might have laying around the house such as:

Cardboard

Pipe cleaners

Fabric

Felt

Shoe boxes

Toilet Paper rolls

Paper

Wrapping paper

Rubber stamps

Lego (?!?!)

Misc craft supplies

Thank you for your support!

We'd like to acknowledge and thank President's Choice Children's Charity for their continued support and donations to our Breakfast Program.

### **Library Time for Families**

Vic West Library opens at 8:30 for families. Students are welcome to come and read a book with a parent or caregiver before the first bell. Siblings are also welcome. Please note that on Cross country practice mornings the library will not be open early as Mrs. Speller will be out running with the team.

### **Did you know?**

Vic West Elementary has a website. Please visit us there often for the most up-to-date information including our weekly ebulletin. We try to keep up with what is currently going on here at Vic West and in the near future so that you have that information available to you at your fingertips! ☺

You can find the website at: <https://vicwest.sd61.bc.ca/> .

### **When Emailing in a Student Absence:**

In order to better keep track of student absences, if you choose to email instead of call into the school please send to the Vic West email address at: [vicwest@sd61.bc.ca](mailto:vicwest@sd61.bc.ca) .

This email is monitored by more people and will have less likelihood of being missed should someone in the office be away for the day! ☺

### **Parking at Vic West**

There are certain areas that are unsafe and illegal to park in. In order for the morning and afternoon flow of traffic to remain safe to all persons on our school grounds, it is important for drivers to be aware of where it is ok to park and drop off/pick up. **Please do not park behind the school by the gym. It is very difficult to be seen in that area, and there is a major safety concern for our students and staff. In addition, please do NOT park in the handicapped parking areas as these are needed by some of our community members.**

Just a reminder that the drop off zone at the front of the school is not a parking lot. Please drop off your child and continue to depart with your vehicle from the drop off zone to enable other families to do the same.

Please note: supervision before school is from 8:30am to 8:45am. After school supervision is from 2:38 to 2:53pm. Students are expected to be with their families/child care by 2:53pm.

### **Late Arrivals/Early Departures - Need a Welcome Slip from the Office**

Please ensure that your child comes to the office if they are late. They will be asked to sign in and take a welcome slip to class. Leaving prior to the bell, also requires a visit to the office so that your child can sign off and be on their way. This practice ensures that we know where your child is while in our care.

### **Child Alert:**

**Please let the school know if your child is going to be late or away from school. This saves our office staff valuable time. Please remember to phone the office and let us know. You are welcome to leave us a message 250-382-9131.**

We'd like to acknowledge and thank President's Choice Children's Charity for their continued support and donations to our Breakfast Program.

## Victoria West Elementary Daily Times

School Starts	<b>8:45 am (8:47 Mondays)</b>
Recess	<b>10:05-10:20 am</b>
Lunch Eating	<b>11:50 am - 12:10 pm</b>
Lunch Playtime	<b>12:10-12:35 pm</b>
Dismissal	<b>2:38 pm</b>

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